



# Moderation Appeal Form

## Your Details

Name: \_\_\_\_\_

Company/Site/Department: \_\_\_\_\_

Email: \_\_\_\_\_

Phone or Mobile: \_\_\_\_\_

## Moderation Appeal information

What moderation event are you appealing? Pre- Moderation / Post Moderation (circle one)

List the unit standards involved in this appeal.

Unit	Title	Version	Level	Credit

Name of moderator if known: \_\_\_\_\_

**Outline your moderation appeal below, noting why you think you have been disadvantaged in the moderation process. (you may continue on a separate sheet if required).**

Please also include the original moderation report with this appeal form.



Once completed please send to the Quality Team @ [qualityteam@primaryito.ac.nz](mailto:qualityteam@primaryito.ac.nz)

On receipt of this appeal form, PITO will contact you within 5 working days to acknowledge receipt and a decision of your appeal will be made within 15 working days of receipt.

### Primary ITO office use only

#### Receipt of Appeal by Quality Team.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

#### Appeal Decision

Primary ITO has considered your appeal and the decision is, *circle one*: dismissed / upheld.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

