

# Quality Support

Quarter Four 2019

Welcome to the fourth addition of Quality Support Newsletter for 2019.

Throughout the year you can also check in on the [Quality page on our website](#).



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## Professional Development Workshop 2019

Thank you to all who attended in one of the 15 regional assessor professional development workshops this year. It was a great success with 276 of you attending. 96% indicated you got out of the day what you wanted. We certainly appreciated connecting with you and can't wait for next year. Through our quiz, and discussions we were certainly able to talk about what good assessment looks like, discuss key issues. Our aim was to give you confidence when assessing and to build on your assessor skills. Thank you for your feedback and judging by it we managed to make the day useful for you:

*"I am taking away a lot from this workshop and really enjoyed it and John made it easy to understand"*

*"Mark Frickleton was great, clear, helpful and willing to answer questions"*

*"Totally enjoyed my day, confidence boosted"*



Next year we are going to provide professional development workshops specifically for our Horticulture Assessors – apologies for those in the other sectors. Watch this newsletter and our [website](#) for updates.

## 4098 Assessor Online Training

We have recently introduced minimum standards for Assessors – Unit Standard 4098; *use standards to assess candidate performance*. We have put together a tutor supported on-line programme for you that meets Primary ITO policies and practices and is offered at a competitive cost of \$300.00 including GST. It should take about 8 weeks to complete and we encourage you to engage in this or other training straight away.

You can find out more and the enrolment link on [Primary ITO Website, workplace assessors](#)

### Remaining dates are:

Monday 27<sup>th</sup> January – Friday 27<sup>th</sup> March 2020

Monday 10<sup>th</sup> February – Friday 1<sup>st</sup> May 2020

Monday 24<sup>th</sup> February – Saturday 9<sup>th</sup> May 2020

**Note:** To confirm Primary ITO assessor status and invoicing authority, a Key Code is needed when enrolling. The Key Code for your sector/organization is easy to obtain; just ask your Primary ITO contact person.



### Exemptions:

If you already hold unit standard 4098 or have achieved that by other means, or you hold an equivalent tertiary assessment qualification please send to the ITO your record of achievement (ROA), so we have that in our system. Email this to [kylie.miller@primaryito.ac.nz](mailto:kylie.miller@primaryito.ac.nz)

### Other available training provider options:

- LearnPlus (blended learning) <https://learnplus.ac.nz/assessor/>
- Open Polytechnic (on-line) <https://www.openpolytechnic.ac.nz/qualifications-and-courses/op4098-using-standards-to-assess-candidate-performance-level-4/>
- PACT Training (on-line) <http://www.pact.co.nz/>

## Peer Review

### NZQA owned unit standards

There are a small number of units in some of our programmes that are owned by NZQA. These are treated differently to the others. Please send these assessments to the Peer Reviewer [peer\\_reviewer@primaryito.ac.nz](mailto:peer_reviewer@primaryito.ac.nz) for checking before you report the learner as competent. You can find out if you are assessing one of these units, and this process in more detail by going to the (NZQA Units list) on our website. Please contact us if you have any questions.

## Assessor responsibilities

### Keeping assessments and submitting samples for moderation

Recent conversations indicate a number of you are unaware that you must keep all assessments for 2 years. Please remember, it is you who needs to keep the assessment, not the learner.

Part of being a Registered Assessor is complying with moderation requests from the Quality team within 15 working days of being asked. Moderation is a way we confirm our assessors are assessing to the national standard. Think of moderation as a way we professionally support assessors.

We have developed an FAQ with link to our website and other useful places that will answer most of your questions. Developed for the Horticulture Sector but is applicable for other sectors too. [Check it out.](#)

Go to our website [here](#) to find out more about what's going on, to find useful info and watch some great videos about assessing.

## Feedback for us

We want to know how we can better support you and improve our service so will be getting a survey out to you soon.

