

# Quality Support

## Quarter Three 2018

Welcome to our first edition Primary ITO Quality Support newsletter! We'll be sending this out quarterly to all Workplace Assessors. It's a great way to stay up-to-date on our news, quality activities and helpful information that will support and guide you through your role as a Work Place Assessor.

Throughout the year you can also check in on the [Quality page on our website](#).



IN THIS EDITION:

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## Quality Contact Details

For general enquiries contact the Quality Support Crew at [quality@primaryito.ac.nz](mailto:quality@primaryito.ac.nz). We will ensure to answer your question or will forward onto the correct person.

### Agriculture, Pork, Poultry, Dairy and Meat Processing, Rural Servicing & Wools



Kylie Miller – Quality & Compliance Support

Phone: 04 381 7844

Email: [quality@primaryito.ac.nz](mailto:quality@primaryito.ac.nz)



Mark Frickleton – Quality & Compliance

Phone: 04 801 4588

Email: [mark.frickleton@primaryito.ac.nz](mailto:mark.frickleton@primaryito.ac.nz)

### Animal Care, Apiculture, Enchem, Equine, Horticulture, Hydrology & Irrigation, Pest Control, Seafood + Sports Turf



Kathleen Moffatt – Quality & Compliance Support

Phone: 04 801 4573

Email: [quality@primaryito.ac.nz](mailto:quality@primaryito.ac.nz)



Warren Smith – Quality & Compliance

Phone: 04 381 0867

Email: [warren.smith@primaryito.ac.nz](mailto:warren.smith@primaryito.ac.nz)

## Assessor Induction Training and Support

The Quality Team has been working with our Sector and Field teams to look at and improve the way we induct our assessors, give them the skills and knowledge to assess, and support them through a 'community of practice'. This is an exciting Primary ITO wide project that will provide a minimum technical standard for all our assessors, while allowing them to grow and be supported by us (PITO).

We will keep you posted as we go along. We have already instigated improvements and expect the project to be complete by the end of the year.

If you would like to know more or want to add your thoughts contact the Quality Crew [quality@primaryito.ac.nz](mailto:quality@primaryito.ac.nz)



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## Assessor Tips and Tricks

Throughout the year you can visit the [quality page on our website](#). This page will be where we store updates, newsletters, provide further resources and feedback. Currently we are in the process of updating our context.

### Key 'take home' messages for Assessors

1. Where indicated, Assessors **MUST** make comments in the learners' assessment book. Comment on 'how you know the learner is competent' and how they reached their judgement, rather than just a repeat of the learning outcome.
2. Where the Assessor verbally assesses the learner, the Assessor **MUST** write the 'story' in the assessment book and clearly indicate it was assessed verbally and written by the Assessor. This could be an answer to a question or practical task.

## Moderation 2018 Activities

Postal Moderation – The following are taking place over the coming months

Sports Turf – postal moderation has started for 2018 with Tertiary Education Organisations (TEOs). Workplace Assessors will be contacted for Moderation after the winter season.

Agribusiness, Pasture Management, Safe Working Practices (Hazards) and Livestock Welfare – postal moderation will be taking place over the next three months.

Panel Moderation – Three big panel moderations are happening over the course of the second half of the year.

Vehicles, fencing & Chainsaws which we included RCC, was held on 1st – 3rd August in Wellington. Our panel moderated over 80+ scripts over the three days. We are currently in the process of reviewing the outcomes and getting the reports back to those that were asked to participate.

Meat Processing sector focusing on health and safety, and food safety is being held on the 19th – 20th September in Wellington. Scripts have been requested.

Horticulture panel is looking to be held at the start of November. More on this to come.



