



Assessor Connect

March 2024

Welcome to our first newsletter of 2024. There has been a lot happening and if you are particularly eagle-eyed you might notice that the logo on this newsletter is for Primary ITO and that it no longer has the logo for Te Pūkenga alongside it. That is because as the Government's plans to disestablish Te Pūkenga are made, divisions of that organisation are returning to the individual branding of their previous identities, in our case Primary ITO. We do remain a business division of Te Pūkenga — New Zealand Institute of Skills and Technology until the Government completes its plans, which may be a significant period of time.

We are very fortunate that our Academic Integrity team has remained intact, and you will continue to deal with the same people you have over the past few years.

We have started our Moderation programme for 2024 and there are more details on page 2. This is an important process as it helps us support assessors to develop their skills and provide confidence the Workforce Development Councils and NZQA that we have consistency in our assessment standards.

Alastair is continuing to run Assessor workshops to assist any assessors who require additional support, and this is also an opportunity to raise any assessor concerns or issues. For more details and to register go to page 2.

Ngā mihi

From the Academic Integrity Team



PrimaryITO

Updated Requirements for Registered Assessors

Please note recent changes to the following requirements:

Assessors must now report results to Primary ITO within 15 working days of assessment.

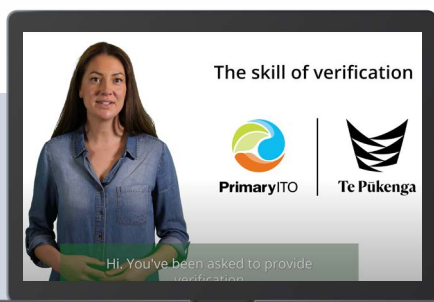
This is a change for 2024. As we are still a division under Te Pūkenga — New Zealand Institute of Skills and Technology (until government legislation is changed) we need to abide by Te Pūkenga's academic framework and guidelines, which state that "all results are to be reported within 15 working days of the assessment being completed" as per our schedules in 2024 contracts.

New Assessors who don't hold 4098 - must now gain this unit standard within 6 months of enrolment to a course.



Also, a friendly reminder to:

Safely store all completed learner assessments and supporting evidence for 24 months in accordance with the Privacy Act (2020), **for the purposes of moderation** and to supply assessments for moderation within 15 working days.



New Skill of Verification Video

This video is a great introduction to who can be a verifier and what it involves. It can be found on the Primary ITO Assessor & verifier pages under employers [Here](#)

Assessor & Verifier Workshops 2024

The Academic Integrity team is running a series of free face to face and online Professional Development workshops across the country for Assessors and Verifiers. **Click [Here](#) for more information and to register** for the April - June dates. *Further workshop dates and locations for the second half of the year will be published in June.*

We strongly encourage you (and your verifiers if you have them) to attend one in your area as the workshops are interactive and practical in nature with the aim of making your job easier by sharing practical tips and real-world examples that you can implement in your own assessment/verification practices. Please note they are not part of 4098 training.

If you would like individual support, or a workshop arranged for workplace assessors or verifiers in your company, contact Alastair at Alastair.gordon@primaryito.ac.nz

Moderation Update

Seafood

Five programmes in seafood processing and deep-water commercial fishing were moderated with 94% of learner assessment samples moderated being found consistent with the national standard. Overall good assessment practice has been followed by assessors, with clear evidence and marking of answers apparent.



Workforce Development Council Moderation

Primary ITO is receiving an increasing number of external moderation requests from the Muka Tangata and Hanga Aro Rau Workforce Development councils (WDC's). Depending on the unit standards requested this means that some Assessors may be asked on more than one occasion to supply moderation samples for the WDC - in addition to our own Primary ITO internal moderation requests. While this is unfortunate, it is necessary for the ITO to meet compliance requirements.

For more information on sectors being moderated you can view our 2024 Moderation calendar [Here](#)



Programme Evaluations update

Programme evaluations are internal reviews to gain a snapshot understanding of how our programmes are working in the field, how learners are achieving, how well they meet the needs of industry, and whether learning and assessment supports achievement.

We recently reviewed our **Agriculture L3 and L4 programmes in Dairy Farming and Sheep/Beer/Deer farming**. In recent years these programmes have experienced some challenges since their release, including a move to online assessment using a new online learning platform - Mahi Tahī, concurrent with restrictions around COVID-19 affecting learning and assessment capability, and the changes in the farming sector and immigration regulations impacting how training takes place on-farm.

Despite this, graduates have gained the skills and knowledge they expected to, and these are benefiting both graduates and their employers. The qualifications are relevant to industry; however, this timely review has highlighted areas where the programmes can be improved, and this information will be used to inform both programme development and the upcoming review of qualifications with Muka Tangata.

NZQA Consistency Reviews

In Quarter 4 of 2023, NZQA conducted consistency reviews of the following qualifications:

- **2467 Artificial Insemination of Livestock L4**
- **4128, 2307, 2308 Energy and Chemical Operations L3, L4, and L5**

These reviews act as a check to ensure that processes in organisations around the country support all ākongā (learners) who complete qualifications to meet the graduate profile outcomes, and that graduates' skill sets are consistent with each other. We are pleased to report that Primary ITO was successful in all of these reviews.



Help Us Update Our Records

Please email our Academic Integrity team at academic.integrity@primaryito.ac.nz If:

- Your contact details or employer have changed
- You have recently achieved US 4098
- You are no longer assessing or do not wish to remain as an assessor.

Connect with us!

For general inquiries or feedback on our newsletter please contact the Academic Integrity Team.

Assessor Support

Alastair Gordon – Assessor Development Specialist
09 970 1342 or alastair.gordon@primaryito.ac.nz

Warren Smith - Quality & Compliance Adviser
(04) 381 0867 or warren.smith@primaryito.ac.nz

Schools & Corrections

John Troutbeck - Education & Quality Specialist.
(07) 872 0990 or john.troutbeck@primaryito.ac.nz

Programme Evaluation

Wendy Allison - Lead Programme Reviewer
(04) 381 0867 or wendy.allison@primaryito.ac.nz

Admin Support

Kathleen Moffat - Moderation Lead
(04) 801 4573 or Academic.integrity@primaryito.ac.nz

Kelly Cenek - Quality & Compliance Coordinator
(04) 381 7844 or Academic.integrity@primaryito.ac.nz

Tulia Moss - Team Administrator
(04) 8014585 or Academic.integrity@primaryito.ac.nz

Ngā mihi nui

Warren, Alastair, John, Wendy, Kelly, Kathleen and Tulia