

## New Zealand Apprenticeship in Distribution (Level 3 & 4)

2572 - New Zealand Certificate in Distribution (Level 3)

2573 - New Zealand Certificate in Distribution (Level 4)

<b>Name</b>		<b>Employer</b>	
<b>Employee Number</b> (if applicable)		<b>Workplace/ Site</b>	
<b>Enrolment Date</b>		<b>Duration</b>	<b>20 Months</b>
<b>Programme Title</b>	<b>PR-45790 - NZA - Distribution (Level 3 &amp; 4) (Complex) v3</b>		

### New Zealand Apprenticeship Requirements

You will be awarded this New Zealand Apprenticeship once you have gained 123 credits.

#### Qualification Requirements

##### 2572 - New Zealand Certificate in Distribution (Level 3)

You will be awarded this qualification once you have gained 63 credits.

23 credits come from the Compulsory Section.

40 credits come from the Elective Section.

*Maximum of 67 Credits can be selected for this programme (including compulsory unit standards).*

##### 2573 - New Zealand Certificate in Distribution (Level 4)

You will be awarded this qualification once you have gained 60 credits.

30 credits come from the Compulsory Section

30 credits come from the Elective Section/s

*Maximum of 64 Credits can be selected from this programme (including compulsory unit standards).*

### Level 3 - Compulsory

The following Unit Standards are required

Unit No.	Unit Title	Version	Level	Credits
28504	Receive and process inwards and returned goods in a retail or distribution facility	3	3	10
28644	Apply safe work practices in own work area in a primary industry operation	3	3	3
28650	Work in a team to achieve designated tasks in a primary industry operation	2	3	3
28931	Interact with internal customers in a primary industry operation	2	3	2
31195	Describe and apply operating procedures and the code of conduct to a work role in a primary industry organisation	1	3	5
<b>Compulsory Total</b>				<b>23</b>



### Level 3 - Elective

Follow below rules in grey shading to make Unit Standard selections

Unit No.	Unit Title	Version	Level	Credits	Selected
<b>Select 1 of the following Unit Standards</b>					
28502	Pick and assemble goods for dispatch to customers in a retail or distribution facility	3	3	5	
29150	Dispatch products in a primary industry operation	2	3	5	
<b>Select 35 credits from the following:</b>					
20017	Relocate production materials in a primary industry operation	6	3	5	
28499	Manage inventory in a retail or distribution facility	3	3	10	
28500	Maintain stock in a retail or distribution facility	3	3	15	
28501	Package goods in a retail or distribution facility	3	3	5	
28619	Identify quality assurance requirements for own work and monitor own work quality in a primary industry operation	3	3	5	
28621	Comply with all documentation requirements in a primary industry operation	2	3	3	
28624	Demonstrate and apply knowledge of sustainable environmental practices in a primary industry operation	2	3	2	
28635	Apply pest control procedures in own work area in a primary industry operation	2	3	5	
29089	Apply product safety practices to own work area in a primary industry operation	2	3	5	
29095	Conduct routine maintenance to plant and equipment in a primary industry operation	2	3	5	
29141	Apply product and stores knowledge to own work area in a primary industry operation	2	3	5	
29143	Load transport containers in a primary industry operation	2	3	5	
29145	Work in a freezer storage area in a primary industry operation	2	3	10	
29146	Work in and control a cool storage area in a primary industry operation	2	3	10	
29154	Operate palletising equipment in a primary industry operation	2	3	5	
29155	Set up data capture equipment for packaging in a primary industry operation	4	3	5	
29156	Unload transport containers in a primary industry operation	2	3	5	
Total Level 3 credits from Compulsory					<b>23</b>
Total Level 3 credits from Elective					
<i>(Max 67 credits)</i> <b>Total Level 3 Qualification Credits</b>					

#### Level 4 - Compulsory

The following Unit Standards are required

Unit No.	Unit Title	Version	Level	Credits
27566	Monitor staff performance in an organisation	3	4	5
28498	Monitor and maintain the procedures for dispatch of goods in a distribution facility	4	4	10
28503	Monitor and maintain receipt of goods in a distribution facility	4	4	10
31289	Monitor and maintain health, safety and security practices in a primary industry operation	1	4	5
<b>Compulsory Total</b>				<b>30</b>

#### Level 4 - Elective

30 Credits Required - Follow below rules in grey shading to make unit standard selections

Unit No.	Unit Title	Version	Level	Credits	Selected
<b>Learners must select a minimum of 15 credits from the following unit standards:</b>					
11969	Maintain and integrate knowledge of legislation applicable in a retail or distribution environment	6	4	6	
11995	Establish and maintain procedures to protect personnel, plant, and property in a retail or distribution environment	5	4	4	
11997	Maintain operational procedures in a distribution facility	4	4	5	
28620	Monitor the implementation of a quality system in a primary industry operation	2	4	5	
<b>Learners must select a minimum of 15 credits from the following unit standards:</b>					
11965	Plan and prepare for, manage, and record a stocktake in a retail or distribution environment	5	4	5	
11981	Plan and control stock storage areas in a retail or distribution environment	5	4	3	
19581	Supervise a distribution facility	3	4	8	
<b>***Learners may select 28505 OR 28506 to contribute to the 15 credits</b>					
28505	Establish and maintain stock levels, and collate and dispatch customer orders in a retail or distribution facility	3	4	10	
28506	Monitor and maintain storage of goods in a distribution facility	4	4	15	
<b>Total Level 4 Compulsory Credits</b>					<b>30</b>
<b>Total Level 4 Elective Credits</b>					
<i>(Max 64 credits)</i> <b>Total Level 4 Qual Credits</b>					